

**Minutes of Warren County  
Transportation Improvement District  
Board of Trustees Regular Meeting  
January 24, 2025, at 9:00 A.M.**

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, presiding officer, at 9:02 a.m., on Friday, January 24, 2025, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

**Attendees Board Members:** Eric Hansen, Chairperson  
Martin Russell, Vice-Chairperson  
Kurt Weber, Secretary-Treasurer  
Eric Reiners

**Absent Board Member:** Chris Pozzuto

**Other Guests:** Alex Kraemer, Choice One Engineering  
Alissa Nicholson, TEC Engineering  
Dan Hoying, LJB Inc.  
Duane Phelps, Burgess & Niple  
Ed Williams, TEC  
Harry Holbert, South Lebanon  
Jay Hamilton, Mead Hunt  
Jennifer Shuey, DLZ  
Kurt Seilers, City of Mason  
Mark Daniels, Goodhue Consulting  
Nick Yeretian, The Kleingers Group  
Penny Rike, E.L. Robinson  
Roy Henson, WCEO  
Samantha Poehner, Compass Infrastructure  
Shawn Mason, American Structurepoint  
Tabitha Ryan, WCEO  
Troy Miller, Metro  
Troy Niese, Choice One Engineering

**B. Election of Officers:**

Motion made by Mr. Eric Reiners and seconded by Mr. Martin Russell to nominate and elect Eric Hansen to be the Chair of the Warren County Transportation Improvement District Board of Trustees for the 2025 Term. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

Motion made by Mr. Eric Reiners and seconded by Mr. Eric Hanson to nominate and elect Martin Russell to be the Vice-Chair of the Warren County Transportation Improvement

District Board of Trustees for the 2025 term. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

Motion made by Mr. Eric Reiners and seconded by Mr. Martin Russell to nominate and elect Kurt Weber to be the Secretary-Treasurer of the Warren County Transportation Improvement District Board of Trustees for the 2025 term. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

**C. Approval of Minutes:**

Motion made by Mr. Martin Russell and seconded by Mr. Eric Reiners to approve the minutes of the December 6, 2024 Regular Meeting of the Warren County Transportation District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

**D. WCTID Program of Projects:**

**1. Planning Phase**

- a. SR 48 – Ridgeview/Saddle Creek to Mason-Morrow-Millgrove (PID 117567)

**2. Design Phase**

- a. West Main Street Widening – WAR SR 63 5.36 (PID 120734)
- b. SR 741 and Lytle-Five points – WAR SR 741 17.02 (PID 121908)

**3. Construction Phase**

- a. SR 63 – Union Rd to SR 741 (PID 112121)
- b. Fields-Ertel Road Widening – Snider to Wilkens Blvd. (PID 114606)  
Wilkens/Bardes Roundabout – Part 2 of PID 114606
- c. I-71 & SR 48 Interchange – WAR-48-9.94 (PID 116865) – No Right-of-Way
- d. SR 741/Greentree Rd. Intersection Improvements
- e. Mason-Morrow-Millgrove Road (PID 113722)

**E. Financial Report**

Mr. Mark Hurst presented the November and December Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of December 31, 2024, the General Fund had an ending fund balance of \$987,195.40 and the WCTID as a whole had an ending fund balance of \$17,502,888.78. Mr. Kurt Weber made a motion to accept the WCTID financial report as submitted; Mr. Martin Russell seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

**F. New Business**

- 1. Resolution 2025-01, a Resolution Adoption and Amendment of Fund Budgets for Calendar Year 2025. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Martin Russell seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

2. Resolution 2025-02, a Resolution Approving and Authorizing Notice to Contractors and Acceptance of Bids for Construction Services for WAR CR 38 1.15 (PID 113722), retention of consultant services and related actions. Mr. Martin Russell made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
3. Resolution 2025-03, a Resolution approving and authorizing tree services for Mason-Morrow-Millgrove Realignment Project (aka WAR CR 38 1.15 (PID 113722)) and I-71 and SR 48 Interchange Improvement Project (aka WAR SR 48 9.94 (PID 116865)). Mr. Kurt Weber made a motion to approve the Resolution and Mr. Martin Russell seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

#### **G. Public Comments**

No public comment.

#### **H. Upcoming Meeting Schedule**

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on February 28, 2025, at 9:00 a.m., unless announced otherwise.

#### **I. Adjournment**

Motion made by Mr. Martin Russell and seconded by Mr. Eric Reiners to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:09 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this February 28, 2025.



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Presiding Trustee  
Warren County Transportation Improvement District

Attest:

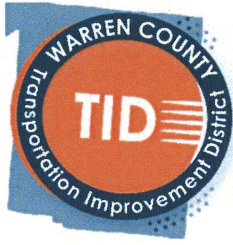


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Secretary-Treasurer, Kurt E. Weber  
Warren County Transportation Improvement District

Motion to approve: *Mr. Eric Reiners*

Seconded by: *Mr. Chris Pozzuto*



## Warren County Transportation Improvement District

210 Main Street | Lebanon, Ohio 45036  
PHONE - (513) 695-3301 | FAX - (513) 695-3323  
<http://www.WCTID.us>

## MEMO

DATE: January 22, 2024  
TO: Warren County Transportation Improvement District Board  
FROM: Dan Corey  
RE: Program of Projects Update

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### Planning Phase

#### **SR 48 – Ridgeview to Mason-Morrow-Millgrove – WAR SR48 7.50 (PID 117567)**

- 5/31/24 - Recommended Preferred Alternatives have been submitted for consideration as part of the Draft Feasibility Study Report. Warren County and ODOT currently reviewing document.
- Final Feasibility Study document was submitted. ODOT provided comments that have been addressed.
- A presentation was made to TRAC Board on October 18, 2024 to describe the project as part of \$2 million request for engineering. Scores for submitted TRAC projects has not been posted.

### Design Phase

#### **West Main Street Widening (WAR SR 63 5.36 (PID 120734))**

- 10/11/24 - Stage 1 Plans submitted and under review at ODOT
- 04/30/25 – R/W Authorized

#### **SR 741 and Lytle-Five Points - WAR SR 741 17.02 (PID 121908)**

- Sale of construction project is to be determined due to multiple projects which have conflicts with their maintenance of traffic closures.
- Estimated Begin of Construction is June 2025.

### Construction Phase:

#### **SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)**

- Construction began April 2024 with substantial completion October 2025 and Final Completion in June 2026.

#### **Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)**

- Construction has started with completion December 2026.

#### **Wilkens/Bardes Roundabout – Part 2 of PID 114606**

- Construction has started with completion December 2026.

### **I-71 & SR 48 Interchange - WAR SR48 9.94 (PID 116865)**

- **PS&E Package submitted to ODOT and awaiting Federal Authorization to advertise the Project**
- WCTID Board will approve construction contract at a meeting in Summer 2025
- Estimated Begin of Construction is October 2025 with completion September 2026

### **SR 741/Greentree Road Intersection Improvements**

- Consultant will be wrapping up Stage 3 Constructions Plans, Drainage Report, and Cost Estimate and submitting Final Tracings within the next month.
- Coordination for Utility Relocation continues with revised relocation plans having been submitted.
- The R/W Acquisition Team presently has 8 of the 13 parcels acquired and recorded. Two more parcels and a possible third parcel are scheduled to close October 4, 2024. One parcel is going to appropriations, and the last parcel, which is Armco Park, WCEO is handling separately.
- Corps 404 waterway permit is subject to approval by SHPO of additional site investigation and coordination activities around Shaker House

### **Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)**

- Sale of construction project is to be determined due to multiple projects which have conflicts with their maintenance of traffic closures.
- Estimated Begin of Construction is June 2025.